

2018 Club Enrollment Check List

Due to April 15th being a Sunday, all enrollment materials must be received before 8:30am on Monday, April 16th. Clubs may use the drop box located in the office foyer for weekend submission.

All forms must be fully completed and signed off on by the club member, legal parent/guardian, and club advisor. Any missing signatures will result in Associate Member status.

Member Enrollments

- Any corrections are clearly indicated
- Signed by member, parent/guardian, and advisor
- Projects must be listed. Changing of projects after April 15th is prohibited.
- Use a new enrollment form for all new members.
- Permission to Participate form – Horse, Dog, & Shooting Sports clubs.

Advisor Enrollments

- Each advisor must fill out a yearly enrollment form to keep volunteer status
- Sign OSUE Standards of Behavior
- Head advisor must sign off on all other volunteer forms in the club
- Child Abuse sheet (salmon color)

Horse Forms (if applicable)

- Project Registration (Declared/Undeclared)
- Permission to Participate
- 4-H Horse Rules
- ID form (may attach color photo)
- Lease agreement form and copy of lease (available at the Extension Office)
- Health Form (including photograph & policy number)

**** All forms must be signed appropriately. ****

Across County Requests --- **Due April 1st**

Blanket Certificate

Club project book order form

Club Calendar

Club Charter Checklist

Club By-Laws

Club Inventory List

Contact office if your club would like the following forms.

- Livestock lease and/or housing agreements (if applicable)
- Restricted Release forms (if applicable)
- Use of Building Contract (if applicable)