Ohio State University Extension

Ohio State University Extension brings the knowledge of the university directly to you. We fulfill the land-grant mission of The Ohio State University by interpreting knowledge and research developed by Extension and other faculty and staff at the Ohio Agricultural Research and Development Center, Ohio State main campus, and other land-grant universities – so Ohioans can use the scientifically-based information to better their lives, businesses and communities.

The Extension system is the world’s largest non-formal educational system. Extension programs address the needs of the local community while also addressing state, national, and global issues. Our practical educational programs combine the needs of local citizens and communities with new research and technical information.

No matter which county you visit, you can find people who are helped by the four major OSU Extension program areas: family and consumer sciences, 4-H youth development, community development, and agriculture and natural resources. These program areas – and many other special topics – are continuously evaluated and updated to meet the changing needs and issues facing each community. Extension provides practical advice, sensible solutions, and realistic down-to-earth answers for ALL Ohioans.

Geauga County Extension Staff

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**4-H Youth Development**

4-H is a non-formal educational, youth development program offered to individuals age 5 and in kindergarten to age 19. Ohio 4-H youth development reaches more than 240,000 youth each year — helping kids "learn by doing" through hands-on activities.

All 4-H programs focus on active involvement and quality experiences which stimulate lifelong learning of values and skills. 4-H members learn valuable lessons in leadership, communication and collaboration while increasing their knowledge in math, science, technology and a variety of other topics.

4-H creates fun while learning in a variety of ways. Kids can participate in 4-H through community clubs, camps, in-school and after-school activities, and summer programs. They increase their self-confidence and personal life skills while learning about specific subjects - anything from animals or computers to public speaking, cooking, art, gardening and environmental sciences, just to name a few project topics.

You can also learn more about all OSU Extension 4-H youth development programs at http://ohio4h.org.

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**4-H Membership**

**Enrollment:**
Ohio 4-H membership is based on a child’s age AND grade as of January 1 of the current calendar year. Eligibility for Cloverbud participation begins when a child is age 5 and enrolled in kindergarten. Eligibility for participation in 4-H projects and competitive events begins when a child is age 8 and in third grade. Any youth age 9 or above is eligible for project membership, regardless of grade level. Membership requires enrollment in an authorized Ohio 4-H club or group under the direction of an OSU Extension professional or an approved adult volunteer. A youth’s 4-H eligibility ends December 31 the year he or she turns 19. Joining Ohio 4-H is a privilege and responsibility for individuals and is subject to the Ohio 4-H Code of Conduct and applicable policies of The Ohio State University.

All enrollment forms (containing original signatures) must be turned in to the Extension Office by April 15th of the current year. Anyone wishing to join after April 15th will not be allowed to compete in county or state shows, contests, or events or participate in Junior Fair. Members may participate in club meetings and activities, community service events, and county clinics. Projects may not be changed or added after April 15th. Associate membership is available to any interested youth registering after the April 15th deadline. Members may only enroll in dual clubs when taking different projects in both clubs.

**Types of Enrollment**
Cloverbud – Age 5 (as of January 1) AND in Kindergarten through 2nd grade.
Project Member – Age 8 (as of January 1) AND in 3rd grade or 9 years old.
Associate Members – An associate 4-H member is one who joins 4-H after the April 15th deadline. Associate members are not allowed to take any 4-H project, compete in county or state shows, contests, or events, or participate in Jr. Fair. However, associate 4-H members are allowed to partake in club meetings and club activities, community service projects, and county based educational clinics. Associate members are not eligible for year-end awards or yearly member certificates and pins.

**Membership Expectations**
The expectations for 4-H membership are a balance of 4-H project work, involvement in a 4-H club, participation in 4-H activities and events, and working towards improving one's personal growth. 4-H members and their parents/guardians also are expected to abide by the Ohio 4-H Code of Conduct throughout the year, recommitting to the Code as part of the annual membership process.

**Membership Deadline and Late Enrollments**
A young person can join the 4-H program at any time throughout the year. However, in order to be eligible for certain opportunities, such as judging or exhibiting at fair, a young person must be enrolled in the program by the established annual deadline. Club membership deadline and club project enrollment deadline is April 15th.
Membership Across County Lines
Youth are expected to affiliate with the 4-H program in their county of residence. However, there are circumstances for which it is appropriate for members to participate in a county other than their own. Youth wishing to request membership outside their home county must complete and submit a Cross County Request form (available from your advisor or at the Extension Office). The form must be submitted to the Extension Office by March 15th. The form must be approved by both counties 4-H professionals in order for membership to be granted. 4-H membership in two counties simultaneously is not permitted. Once approved, this approval is good for the duration of ones 4-H membership and the form does not need to be completed again.

4-H Costs & Fees

Club Fees – Some clubs may charge a per member and/or family fee based on their clubs activities. The amount is based on what the club covers with the fee. Club fees may be used towards refreshments, project book cost, additional Fair passes, club t-shirt, supplemental insurance, etc. Please ask your club advisor about their club fee structure. Many clubs also participate in fundraising opportunities to off-set these costs.

Project Books – Most project books cost $6.00-$8.00. Some projects require an additional Resource Handbook ($10.00 to $25.00) that is purchased once by the family and used for all the projects within an area by all members in the family. Check with your 4-H advisor for Project Book costs or look at in the Ohio 4-H Family Guide at http://geauga.osu.edu or www.ohio4h.org

Project Items – Every project has some cost beyond the 4-H book. For some projects, this may be supplies and materials that you already have at home. For other projects, it may be required to invest in an animal and supplies for its care, specialized equipment and/or other items. Please keep this in mind when selecting projects.

Fair – If members, plan to participate in the Geauga County Junior Fair, there may be some additional costs associated with their 4-H experience.

• Some Animal Projects will need to be tagged, Vet Checked, and/or have a Scrapies Tag (goats). Review individual Project Guidelines for dates.
• Fair Passes for parents
• Fair Entries. All Jr. Fair and/or Open Class Entry Info is found in the Fair Book available at the Extension Office or at the Fairgrounds

Basic 4-H Project Completion

1. Members must meet all requirements set forth by their club(s) and county committee(s) as explained in individual project guidelines.
2. Project record books must be completed as outlined in project guidelines and signed upon completion by the 4-H Volunteer.
3. All youth are expected to complete the projects to which they have enrolled. Members must complete project judging, skillathon or be home judged (prior approval required & animal projects are not eligible for home judging). If a member does not complete their project, that year will not count as complete.
4. Members must complete Quality Assurance by June 1 if applicable.
5. Members must complete Horse Safety & Ethics by June 1 if applicable.
6. Members must complete Project judging by July 18. This includes any alternate judging.

Project Judging (Skillathon)

• Skillathon and Project Judging is conducted the third Saturday of July. The date is listed in the 4-H calendar.
• Members should bring the required items with them to judging and be prepared to explain what they did, talk about their project, and answer questions.

Livestock Skillathon is conducted by youth visiting several "stations" where they are judged on their knowledge and completion of their project book.

General/Miscellaneous Judging is conducted in a one-on-one interview where the member is able to talk with the judge and go over their project, completion of the book, quality of the display, attitude/appearance and 4-H knowledge.
- Project Completion requirements can be found at [http://geauga.osu.edu](http://geauga.osu.edu)
- Members may be selected “State Fair Participant”. Selected individuals will be notified by the Extension Office.
- All members must register for a judging time. Registrations due July 1st. Only scheduled members will be judged.

**Make-Up Judging: Livestock & Horse Projects**

Is only available to those who have conflicts beyond their control. The members must complete the Make-Up Judging Request Form and their club advisor must approve the reason for the absence. A non-refundable $5 fee must be submitted with the request form AND the members completed project book. The Extension Office will have final approval over make-up judging requests.

- Members will take a written or online test comprised of multiple choice, T/F, and matching questions.
- Test questions are taken from the project books (they may not directly reflect the current project score sheet).
- A minimum score of 70% is require for passing.
- Make-Up dates are listed on the request form. No other dates will be provided.
- Members project book MUST be completed to its capacity for request to be considered.
- Member’s advisor must sign and date the front cover, verifying the book is complete.
- Members must submit form, fee, and project book to the Extension Office by the deadline listed on the form to be eligible for a make-up request.
- Reason why make-up judging request would not be granted:
  - Failure to submit required items: Completed form, completed project book, and/or fee
  - Failure to submit request by the deadline
  - Invalid reasons: out of town shopping trip, friend’s party, consistently not attending actual judging day, etc.
- The Geauga County Extension office reserves the right to deny any requests.

**Make-Up Judging: Miscellaneous Projects**

Is only available to those who have conflicts beyond their control. Members must contact a qualified individual to judge the members project. Judges should not be a member’s family member or the member’s immediate advisor. Once an alternate judge is secured, contact the Extension Office with the judges contact information – name, phone number, email address. The office will directly send the judge the necessary judging information and scored sheet based on the member’s project. All judging must occur and score sheets must be submitted to the Extension Office before the regularly scheduled project judging day. Members participating in Miscellaneous Make-Up judging are not eligible for State Fair Qualification.

**Quality Assurance Education Requirement for Market Livestock Project Exhibitors**

Since 2000, the Ohio Department of Agriculture has required youth livestock producers to participate in livestock Quality Assurance Education in order to be eligible to participate in Jr. Fairs. OSU Extension staff provide youth with the Assuring Quality Care in Animals signature program as the training for this requirement.

**This training MUST be completed AT LEAST 45 Days prior to the first day of the county fair and/or Ohio State Fair.**

If a member does not meet this requirement, they are unable to show. It should be noted that this is a State Mandated Rule through the Ohio Department of Agriculture, not a Geauga County or Ohio State Fair rule. The requirement can be fulfilled by attended a Quality Assurance program or take a written test (if eligible).

All youth that want to be eligible to exhibit breeding, market, lactating, and laying animals must fulfil the requirement annually. See [Geauga County QA Guide](http://geauga.osu.edu) (released early spring) for training options and test-out information.
Thinking about what to do for your 4-H project?
Ohio 4-H Project Central is an easy way for members to preview Ohio 4-H project books and resources. Take a closer look at a book, find out what others have to say, and share your experiences! Check it out at . . .

www.ohio4h.org/projectcentral

Review the Ohio 4-H Family Guide for a better understanding of available 4-H projects and select a project after considering interests, background and resources available. Once a project is selected, begin by reading the front section of the book for step-by-step instructions for completing the project. Speak with a club advisor and project helpers to provide guidance with a project. Have fun!

Always consult with your 4-H Club advisors before signing up for a project. Some projects are limited to specific clubs due to specialized volunteer certifications for the project, liability, and safety.

Project Restrictions
Horse Projects – you must be a member of one of Geauga’s 4-H horse club
Shooting Sports – youth must be a member of County Coyotes Shooting Sports Club.
Dog Projects – youth must be a member of the Totally Dogs 4-H Club.

Youth Opportunities – Outside the Club

4-H offers a wide variety of opportunities for members outside of their clubs. Camps, scholarships, workshops, contests, and traveling opportunities are just a few.

County Based Opportunities
- Camp Whitewood
- Camp Burton – Cloverbuds Only
- Public Speaking & Demonstration Contest
- Horse Bowl Team
- Commissioner Proclamation
- County Fashion Board
- Safety Poster Contest
- Photography Contest
- Officer Trainings
- County Clinics/Field Trips

State, National, and International Based Opportunities
- State Leadership: Fashion Board, Teen Council, Buckeye Leadership Workshop
- Camps: Sea Camp, Forestry Camp, Shooting Sports Camp, etc.
- MXC (Making Extreme Counselors)
- Citizen/Leadership Washington Focus
- Achievement Awards/Scholarships
- Ohio 4-H International Program
- Ohio 4-H Conference
- National Dairy Conference
- Ohio Youth Capital Challenge

Additional opportunities and details can be found at here. Contact the Extension Office to express your interest.
Communications

Distribution of Information
Information is distributed to 4-H members and their families several different ways

- **Newsletter**: The Geauga County 4-H Newsletter is the main communication source. It is published monthly, distributed via email and through 4HOnline, and posted on the OSUE Geauga website. This newsletter contains vital information to 4-H families and volunteers. Please take a moment to read through it when you receive it. The newsletter is distributed to the email on file at the Extension Office. If your email changes, you must let the office know.

- **Emails**: Emails of approaching deadlines, changes in programs/events, and new information can be distributed via email.
  - **4HOnline Database Emails**: Reminders and information may be sent through the 4HOnline database. IF you realize you are not receiving these notifications, it is usually due to your email settings. Since the 4HOnline database sends “bulk” emails your email provider may view them as “spam” or “junk Mail”.

- **Facebook**: The Geauga County 4-H Facebook page not only offers reminders of deadlines and upcoming events as well as notifications of new opportunities. Be sure to like our page!

- **Mail**: a few times a year you may receive reminders, invitations, or letters in the mail.

Weather Policy
Youth safety is always the first priority in 4-H programming. Any YOUTH event sponsored by or hosted directly by the OSUE Geauga 4-H Program will be cancelled if BERKSHIRE SCHOOLS are closed or have an early release for weather related reasons. The Geauga County 4-H Facebook page will also be used to note such cancellations. As always, stay home when you are uncomfortable with driving conditions. Note: this policy is for OSUE Geauga 4-H facilitated youth related events only, not club meetings. Please discuss with your club advisors your clubs weather policy.

Adult 4-H Volunteers

- All Adults who desire to volunteer their time, energy and talents to Ohio State University Extension with the potential to serve members of a vulnerable population (minors, elderly, and/or disabled) must complete a volunteer selection process.
- A young adult no longer eligible for 4-H must wait one year from the time they age out of 4-H until they may apply to be a 4-H volunteer.
- Volunteer applications must be fully complete including references with valid addresses and signed Standards of Behavior and submitted to the Geauga County Extension Office. It is the applicant’s responsibility to provide references, schedule an interview with the 4-H Educator, complete the BCI check and attend New Volunteer Orientation prior to March 31st. An official letter will be sent upon successful completion of the volunteer process.
- Volunteers must submit an advisor/volunteer enrollment form by April 15th each year. If a volunteer fails to submit their enrollment by the deadline, they are no longer a 4-H volunteer. Any volunteer with a break in service must complete the Ohio 4-H Volunteer the screening process again.
- All volunteers must fully comply with the Ohio State University’s Standards of Behavior Agreement at all times.
- All volunteers must fully comply with the Ohio State University’s Child Abuse & Recognition Training (commonly referred to as Policy 1.50) requirements including but not limited to annual training completion and submission of agreement form.
- All volunteers must attend at least 2 separate development trainings, totaling no less than 2 hours, on or before October 1st of the current year to remain in good standing.
- All Club Advisors are encouraged to complete at least 1 home visit with club members prior to fair to address animal care standards.
What is Expected of 4-H Parents?

1. Help youth attend club meetings, activities and events. Notify the club advisor if the child can’t attend a meeting/activity. Transport your child to all club meetings and activities. Youth must attend a minimum of 50% of their club meetings in order to participate in fair with that club.
2. Participate in club and/or county fundraising events and pay the county activity fee and/or club dues.
3. Attend special events planned by the 4-H club and/or County 4-H program.
4. Encourage and guide your youth’s project work. Don’t do their work.
5. Read the 4-H newsletter, mailings, Project Selection and Requirement Guide, Junior Fair Rules, Project Guidelines and other information. Use the county 4-H website to print off forms, find project and fair requirements and find answers to questions.
6. Encourage youth to participate in county skillathons/project judging, clinics/workshops, 4-H camp(s), public speaking opportunities, Jr. Fair events, and much more.
7. Encourage youth to keep up-to-date records & complete project.
8. Model a positive attitude, good sportsmanship, respect and cooperation.
9. Assist with 4-H club activities in areas of interest and expertise…teach a project skill, help with a community service project, plan a field trip, assist with fundraising, etc.
10. Help out the club… host a meeting, provide refreshments, and sponsor a county award or medallion.
11. Support the club by cooperating with club advisors and exhibiting a positive attitude towards youth’s personal and club 4-H goals.
12. Support all 4-H club advisors, committee members, and personnel.
13. Support youth at county events and programs including the County Fair and provide supervision at such events.
14. Comply with the Ohio 4-H Code of Conduct, the Geauga County 4-H Parent Expectations, and the expectations outlined within you club.

“In Good Standing”

“In good standing” is a term used for both volunteers and members. It means the individual has fulfilled their 4-H requirements, complied with club, county, and state rules, and completed their project. If an individual is not considered “In Good Standing”, their participation in the 4-H program may be limited and privileges may be withheld.

• **Members:** Members must complete the following annually to be considered a member in good standing.
  - Uphold the 4-H Code of Conduct during 4-H and non 4-H events. Ones outside behavior can impact their 4-H standing
  - Follow all club by-laws (attendance requirements, dues, community services, etc.)
  - Follow all county and state program rules: enrollment deadlines, officer book deadlines, etc.
  - Complete required project completions requirements: QA, project judging
  - Additional requirements may be outlined by the club volunteers, the Geauga Extension Office, and/or the Ohio 4-H Program

• **Volunteers:** Volunteers must complete the following annually to be considered a volunteer in good standing.
  - Complete OSU Child Abuse & Recognition Training by April 1st.
  - Uphold the Ohio 4-H Standards of Behavior and the Geauga County 4-H Volunteer Code of Conduct
  - Completion of annual training requirements
  - Follow all county and state program rules: enrollment deadlines, officer book deadlines, etc.
  - Additional requirements may be outlined by the club volunteers, the Geauga Extension Office, and/or the Ohio 4-H Program

• **Clubs:** Clubs must complete the following annually to be considered a club in good standing
  - Submission of club enrollment materials by April 15th
  - Submission of officer books by October 1st
  - Fulfils all requirements outline in the 4-H Club Charter
  - Annual submission of End of Year Finances Report
  - Additional requirements may be outlined by the club volunteers, the Geauga Extension Office, and/or the Ohio 4-H Program.
Parents: Parents are held to the same standards as our 4-H members and volunteers.

If an individual is not considered to be “in good standing” the following implications may occur:
1. Individualized meeting with the Extension Educator and Advisory Committee President
2. Not eligible for any awards and/or scholarships
3. Jr. Fair and/or Ohio State Fair eligibility as a 4-H participant may be revoked
4. Restricted participation in 4-H events.
5. Additional requirements as set by the Extension Educator and Advisory Committee President.
6. Suspension and/or dismissal from the Geauga County 4-H Program.

Geauga County Junior Fair

Junior Fair Participation:
Members need to be in good standing with Geauga County 4-H and meet all 4-H club and county requirements as detailed in the current year’s project guidelines in order to be eligible to participate in the Junior Fair portion of the Geauga County Fair as a 4-H member.

- Participate in booth setup before fair or tear down after fair.
- To be an exhibitor at fair, you must complete all the requirements for your participating organization.
- As Junior Fair exhibitors, you will receive a wristband for entry to the fair. The wristbands will be distributed to members prior to fair by your advisor. You must wear the wristband for all 5 days of the fair. If it gets torn, you must bring the damaged wristband to the Junior Fair Office for a new one.
- Read the Junior Fair general rules and your specific species rules in the fair book. These can be found in the Junior Fair section towards the back of the book, after all the Senior Fair departments.
- Help with the planning and work needed for your club to have a great fair.
- Care for your animal projects throughout fair week. Keep stalls and animals clean, fed, watered, and presentable to the public at all times for the entire five days of fair.
- Show good sportsmanship before, during, and after the fair.

Important Dates:
- March 1, 2021 – Must have turkey order turned in.
- April 15, 2021 – Must have market chicken and market duck order turned in.
- May 15, 2021 – Tagging and weigh-ins for market sheep and goats. Time: 8:00 to 10:00 a.m. Also, swine projects must be tagged by this date.
- July 17, 2021 – Market animal assessments are due. It is $5.00 per lot through the sale and should be turned in to your advisor.
- August 24, 2021 – Online Fair registration forms are due.
- August 22, 2021 – Online completed Drug Use Notifications (DUNF) are due.
- August 29, 2021 - Buyer packets are to be completed and turned into your club advisor.

“To make the best better”
Club Organization & Requirements

1. All Geauga County 4-H Clubs must be chartered annually by April 15th in order to be permitted to use the 4-H Name and Emblem according to the 4-H National Headquarters guidelines. Charter criteria includes:
   - ALL adult volunteers are approved through the Ohio 4-H Volunteer Selection Process prior to March 31st.
   - At least 5 youth members from 3 different families are enrolled.
   - A current constitution approved by Ohio 4-H is on file.
   - Elected club officers under the guidance of volunteers.
   - A club name approved by the Geauga County Extension Office.
2. All 4-H clubs must provide a welcoming and safe environment for members, learning experiences for club members, and follow all national, state and county 4-H policies and procedures for use of the 4-H name and emblem and fundraising.
3. All club fundraisers must be communicated with the Geauga County 4-H Office. No games of chance, raffles or lotteries are permitted.
4. All clubs establish their own schedule based on the needs of their club. Members must attend at least 50% of local club meetings to be eligible to participate in county, regional, and state events, including Geauga Junior Fair. Committees and individual clubs have the right to increase the required meeting attendance but may not have less.
5. All members have to have a signed Code of Conduct on file. This can be found on the reverse side of the Enrollment Form. Members are expected to adhere to the 4-H Code of Conduct at all 4-H and Junior Fair events and when representing 4-H.
6. Members and volunteers must meet all 4-H requirements to be eligible for events and end of the year awards.
7. No club may participate in any political campaign or devote time to attempt to influence legislations.
8. All clubs are expected to contribute to a minimum of 1 community service activity a year.
9. Upon dissolution of a club, all assets will be distributed for tax exempt purposes as outlined in the club constitution.
10. All 4-H Clubs and Affiliates (Committees) must accurately complete and submit the Yearly Financial Summary by January 31st.
11. A club must hold a minimum of 8 business meetings per year. This does not include special trips or special events. All business meeting minutes must be included in the club's secretary book.
12. There shall be a local club organization with the necessary officers and duties. Club meetings are to be conducted by the club officers with guidance from volunteer advisors.
13. Each club treasurer and secretary shall submit their officer books to the Extension Office by October 1st. Failure to do so results in club probation for the following year.
14. Each year a 4-H club must submit a copy of their updated current by-laws by April 15. It is the club’s responsibility to review their existing constitution and by-laws as a club and make any necessary changes. It is very important that your club reviews its constitution and by-laws each year. This is a requirement to stay a chartered 4-H club. Clubs should keep a copy of their constitution and by-laws in the secretary’s book and with the organizational advisor.
15. All existing clubs need to be chartered and new clubs can be chartered while they are forming. Charters are issued on a yearly basis. In order to be a “4-H Club”, the minimum standards must be met. A Club that does not meet the standards will be given a period to work on meeting the requirements. The 4-H Educator and the Charter Review Committee/Advisory Committee will help you understand what steps need to be taken to meet the requirements. For example, you may be directed to county or State 4-H volunteer training to acquire an understanding of different aspects of 4-H and positive youth development programs. Only chartered clubs are granted permission to use the official 4-H Name and Emblem from National 4-H Headquarters at the Cooperative State Research, Education and Extension Service (CSREES) within the United States Department of Agriculture.
16. For regular club meeting absences:
   - Excused absences may be given at the direction of the club advisor(s), with notification prior to the missed meeting.
   - Each club may determine its own policy for handling absences. County minimum attendance is 50% of club meetings to maintain good standing. However, clubs may elect to require a higher attendance requirement.
   - Club attendance policy must be outlined in the club by-laws.
   - Individual clubs will determine make-ups (if any) for excused absences: ideas for make-ups include but are not limited to the member making a report or demonstration to the club; member attends a county, regional, state or national event and does a program for the club. For further ideas consult with the Extension Office.
   - Unexcused absences cannot be made up.
17. Clubs are strongly encouraged to purchase an annual insurance policy.
18. Any club/4-H promotional and/or educational materials distributed to the public must be approved by the Extension Office and contain OSU Branding. (Only exception: Window Display Contest Items/materials)
19. Club meetings are to be conducted by youth using Parliamentary Procedure following an agenda.
20. Club book orders should be submitted by advisors to the Geauga County Extension Office as a group order by using the Advisor Order form by April 15th.

OSU Extension Room Usage:
4-H Clubs wishing to schedule the downstairs meeting room for use must contact the Extension Office. A $25 deposit is required and refundable provided the facility is appropriately cared for during the rental period. As limited keys are available, arrangements must be made with the office for keys to be checked out and returned immediately after the event. A fee of $500 will be assessed for any lost key.

4-H Lingo

- **Achievement Awards.** 4-H members, age 14-18 as of January 1st, may apply for one of twenty State Achievement Project Awards as well as the opportunity to serve on State Junior Fair Board and/or attend a variety of State and National Conferences.

- **Camp.** Members enjoy outdoor fun and adventure while learning and making new friends at 4-H Camp. Camping opportunities are available for Cloverbuds, members and teens with some focused in a particular project area.

- **Cloverbuds.** 4-H members age 5 and in Kindergarten through 2nd grade or until they reach the age and grade requirements for 4-H project membership. Cloverbuds may not enroll in competitive 4-H Projects.

- **DUNF – Drug Use Notification Form.** This form indicates your project animal has met all drug withdrawal periods at time of exhibition. Ohio Department of Agriculture requires this form for exhibition of market beef, market hogs, market lambs, market goats, turkeys, meat chickens, meat rabbits, lactating dairy goats or dairy cows. One per animal/pen. These forms are available on Super Saturday each year and must be presented at Carcass Drop-Off and/or at the Fair gate.

- **Family Guide.** Resource that lists all the 200+ 4-H projects including a brief project description, age guidelines, skill level and State Fair eligibility.

- **Style Revue/ Fashion Revue.** Clothing project members model outfit sewn and/or purchased through their Clothing project experience. Outfit must include garment(s) sewn and/or purchased and selected accessories for a Total Look Outfit. **This event is held on the evening of regular clothing judging and is required for project completion.**

- **Horse Safety & Ethics Program.** 4-H horse project members and their parent/guardian must complete this program by June 1st for the first year enrolled in the 4-H Horse Program before being eligible to work with a horse. The member and his/her parent/guardian must annually sign the Permission to Participate in Ohio 4-H Activities Form and file with the Extension Office and 4-H Horse Committee by April 15th. Members must complete the Safety & Ethics program before participating in any 4-H horse riding events.

- **Member Opportunities.** Teens may serve as leaders within a club as officers and peer mentors and at the county level as members of Committees, Jr. Fair Boards, Fashion Board, Advisory Committees, Camp Counselors and more.

- **PAS.** Horse project members may choose to participate in Performance Against Standards (PAS) Show(s) to qualify to participate in the State Fair Horse Show. A member may show in a maximum of four classes and must qualify in two classes to show at the State Fair. Members that qualify in more than two classes must select the two classes they intend to show in at the State Fair.

- **Project.** A 4-H Project is made up of hands-on activities, organized activities such as demonstrations and workshops and leadership/citizenship activities.

- **Project Judging.** Evaluation of a project member’s knowledge through interview with an adult judge, review of project book records and exhibit of project item and/or educational display.
- **Project Requirements.** Outlines possession dates, deadlines, project judging/skillathon guidelines, resources, Fair rules, judging dates, county and beyond county opportunities and much more. Format and delivery varies between counties.

- **Senior Fair Board (Geauga County Ag. Society).** Manages the Geauga County Fair.

- **Skillathon (Project Judging).** Evaluation of livestock, equine, and companion animal projects including rabbit, poultry and dog member’s project knowledge through participating in hands-on skill stations that allow the member to apply knowledge/skill to real world situations.

- **State Fair Selection & Alternates.** Member(s) selected to represent the county at the Ohio State Fair for a given project or project area. Counties may select one member per project or State Fair class to participate.

- **Tagging Day & Weigh-In.** Important events for Market Animal projects in Dec. & May.

- **4-H Volunteer or Club Advisor.** Dedicated, enthusiastic, caring adults that have completed a selection, screening and orientation process by OSU Extension. The current Ohio 4-H Volunteer Selection process includes a written application, reference checks, BCI background check, interview with Extension Educator and volunteer orientation.

- **Assuring Quality Care for Animals - Quality Assurance (QA).** Annual program required for members exhibiting market and lactating project animals by the Ohio Department of Agriculture. Members can meet this requirement by attending the quality assurance program focusing on the 10 Good Production Practices. Youth, age 12 to 18, may test out of QA attendance.

### Important 2021 Dates to Mark on the Calendar

All of the Geauga 4-H Program dates can be found on the 4-H Calendar and in the monthly newsletter.

**4-H Enrollment Deadline** – April 15th by 4:30 p.m.  
Projects may not be changed or added after April 15th.

**Geauga/Trumbull County 4-H Camp at 4-H Camp Whitewood** – (age 8-14) June 13-18; Fee: $325. Scholarships available and due by April 30th.

**Cloverbud Day Camp at Camp Burton,** July 15 & 16. $10 refundable fee to hold camper’s spot. No cost thanks to Tractor Supply Paper Clover Campaigns.

**Equine Safety & Ethics Training** – Online Course. Required for all youth their first year enrolled in an equine project Must be completed by May 1st.

**Quality Assurance** – May 1st. Any out of county QA participation must be submitted to the Extension Office by 4:30pm on June 1st.

**Project Judging/Skillathon** – All projects and skillathons are typically the 3rd Saturday in July.  
- **Livestock & General/Miscellaneous Projects** – July 17th  
  *PAS Qualifiers will have a different project judging date.*

**Style Revue** – Typically the third Tuesday of July.

**PAS State Qualifying Show** – June 12

**4-H Awards** – Dates & Application Deadlines
- Achievement & Scholarship – see www.ohio4h.org
- State Sponsored Trips – see www.ohio4h.org
- Community Service, Honor Club Award Nominations and Top 4-Her, Outstanding Advisor and Hall of Fame Award Nominations – due October 1
- 4-H Awards Luncheon – Early November
- Camp Counselor Applications – December 3
Resources & Information

Club Advisors: Start with your local club advisor(s) first. Make sure you have a phone number and/or e-mail address to communicate with them regularly. Your project leader is your primary resource.

County Publications: Visit our website and click on 4-H Youth Development for forms and information, project guidelines, the Insight into 4-H Newsletters and more. Also visit our Facebook page. Documents are updated annually and reflect the project expectations for the current 4-H year.

Clinics & Special Events: All 4-H Volunteers, Youth and Parents are encouraged to attend county, regional and state clinics and events. These include Officer and Advisor Training, Annual Updates, Regional EERA Development Events, the Ohio 4-H Conference, showmanship clinics, Cooking & Sewing Workshops, Small Animal Clinics, Required Horse and Livestock meetings and more to learn project area skills. Dates will be posted to the calendar and emailed as scheduled. These special interest opportunities are available for all as a learning and development tool.

Committee Members & Meetings: Call, e-mail or ask any 4-H and project committee members questions at clinics, workshops, weigh-ins/tagging’s, committee meetings, etc.

Committee Meeting Times
4-H Advisory Committee – First Monday of every month (except June – Sept)
4-H Horse Committee – Third Tuesday of every Month (except Nov & December)
4-H Fashion Board & Style Revue (Sewing) Committee – Last Tuesday of the month in March, April, May, and June.
4-H Small Animal Committee – TBA

Please contact the committee contact before attending a meeting.

2021 Contacts (updated 12/2020)

<table>
<thead>
<tr>
<th>Name</th>
<th>Committee</th>
<th>Email</th>
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<tbody>
<tr>
<td>Cyndi Carr</td>
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1/11/2021